



LINGLE-FORT LARAMIE
CONSERVATION DISTRICT
ANNUAL PLAN OF WORK
FISCAL YEAR 2011/2012

LINGLE-FORT LARAMIE

CONSERVATION DISTRICT

ANNUAL PLAN OF WORK

JULY 1, 2011 TO JUNE 30, 2012

DISTRICT SUPERVISORS:

DONNA PHIPPS – CHAIRMAN
DON MCDOWELL – VICE CHAIRMAN
DAVE JOHNSON – TREASURER
LINDA NICHOL – SECRETARY
JOE SPECKNER – EDUCATION

TORRINGTON NRCS STAFF:

RUSTY SCHWARTZ – DISTRICT CONSERVATIONIST
KENNY WOLFLEY = RANGE MGMT SPECIALIST
CALEB OWENS = SOIL CONSERVATIONIST
ADAM CLARK – SOIL CONSERVATION TECHNICIAN
JERRY HATTAN – IRR WATER MGMT VOLUNTEER &
DISTRICT CONSULTANT

DISTRICT EMPLOYEES:

NANCY BORTON – DISTRICT MANAGER
KARRI ELLIS – DISTRICT SECRETARY
CASSIE (HURLEY) WELLS – TREE TECHNICIAN

COOPERATING AGENCIES & ORGANIZATIONS

Farm Service Agency

Corps of Engineers

Rural Development

Fort Laramie Presbyterian Church & Jay Em Forest Chapel

Goshen County Research & Extension Center
Goshen County Weed & Pest
Gratton Ditch
Irrigation Districts (Lingle-Ft. Laramie Water Users)
Jay Em Women's Club
Lingle Presbyterian Church
Lucerne Canal and Power
North Hills Baptist Church
Rural Electric Association
U.S. Geological Survey
University of Wyoming
University of Wyoming Water Research Center
Women Involved in Farm Economics (WIFE)
Wyoming Department of Agriculture
Wyoming Department of Roads
Wyoming State Engineers Office
Grassroots Garden Club
Goshen County Master Gardeners
Fort Laramie National Historic Site
Bureau of Land Management
Environmental Protection Agency
Fort Laramie City Council
Goshen County Commissioners

Goshen County School District
Goshen Irrigation District
High Plains Archaeological Society
Lingle City Council
Local Watershed Sponsoring Districts
National Association of Conservation Districts
Resource Conservation and Development
U.S. Forest Service
U.S. Natural Resources Conservation Service
University of WY Coop Extension Service
Western Area Power Administration
Wyoming Association of Conservation Districts
Wyoming Department of Environmental Quality
Wyoming Game & Fish
US Fish & Wildlife
Wyoming State Forester
Wyoming Water Development Commission
North Platte Valley Conservation District
South Goshen Conservation District

FY 2012 DISTRICT MISSION

**TO PROVIDE LEADERSHIP AND EDUCATION TOWARDS
THE WISE UTILIZATION OF NATURAL RESOURCES FOR
CURRENT NEEDS WHILE DEVELOPING GOOD
STEWARDSHIP PRACTICES TO ENHANCE NATURAL
RESOURCES FOR FUTURE GENERATIONS.**

FY 2012 OBJECTIVES

COMMUNITY SUPPORT/LEADERSHIP:

Develop a comprehensive marketing strategy promoting conservation and showcasing contemporary activities. The active involvement of local citizens will improve their understanding of the environment and generate community support and commitment to district programs.

WATER QUALITY:

Improve the quality of ground and surface waters within the boundaries of the Lingle-Fort Laramie Conservation District.

SOIL EROSION:

Reduce the severity of both wind and water erosion on irrigated and dry land cropland and rangelands.

AGRICULTURE AND NATURAL RESOURCES:

Establish and maintain a conservation ethic for the residents of the district and Goshen County. Provide the leadership that will afford them the opportunity to gain an appreciation for agriculture and the importance of natural resources.

YOUTH:

Assist youth in acquiring the knowledge and skills necessary to make informed decisions that contribute to the sustainability of the natural resources.

**ANNUAL PLAN OF OPERATIONS
FISCAL YEAR 2012**

OBJECTIVE I. DEVELOP A COMPREHENSIVE MARKETING STRATEGY PROMOTING CONSERVATION AND SHOWCASING CONTEMPORARY ACTIVITIES. INVOLVE LOCAL CITIZENS TO IMPROVE THEIR UNDERSTANDING OF THE ENVIRONMENT AND GENERATE COMMUNITY SUPPORT AND COMMITMENT TO DISTRICT PROGRAMS.

<u>ACTION:</u>	<u>TEAM LEADER</u>	<u>DATE</u>	<u>GOAL</u>
A. Maintain a comprehensive resource District Web site and quarterly newsletter in cooperation with other agencies.	Borton/Ellis	On Going	4 Quarterly Newsletters & 1 Web Site
B. Develop and maintain an active relationship with the local media by inviting them to district functions such as tours, demonstration projects, and educational events.	Phipps/Borton	On-Going	As meetings & tours are scheduled
C. Promote district programs through educational & informational articles and attending organization meetings and making presentations as needed. Poster contest with local schools	Supervisors & Employees	On-Going	Articles –Radio News Releases & Presentations Poster Contest
D. Represent the District at hearings and meetings where Decisions will be made regarding the resources in the area and serve as a member on the local work group.	Phipps/Borton	On-Going	As needed or requested

<u>ACTION:</u>	<u>TEAM LEADER</u>	<u>DATE</u>	<u>GOAL</u>
E. Conduct a Pesticide Pickup day with other two Districts and Goshen County Weed & Pest, City of Torrington &	LFLCD Board & City Employees &	Sept.25 , 2010	1 Collection Day

with funds from City and grant with NRCS through RC&D. W & P & District Employees

F.	Host two public meetings to gather input from landowners within LFLCD for 5 year Long Range Plan	Supervisors & Employees	December 2012	1 meeting Sept. 2011 1 meeting Jan/Feb 2012
G.	Sponsor informational meetings or workshops to get local input as needed on programs that are promoted by the District to educate landowners on rules and regulations that may affect them within District/County.	Supervisors	As Needed	2 to 3 Workshops Informational Meetings
H.	Co-sponsor with the other two conservation districts an information booth during the Goshen County Fair.	Supervisors & Employees	August 2011	1 Educational & Informational Booth
I.	Continue to monitor and maintain botanical garden in Lingle and make sure its being cared for and maintained properly.	Supervisors & Employees	On-Going	1 Botanical Garden
J.	Sponsor individuals to Conservation Camps/ Judging's made available through WACD, WDA, WYRED, NRCS or other entities.	Supervisors	On-Going	Education of public
K.	Provide trees to Ty's Pit Stop in Lingle for public recognizing Arbor Day Celebrations.	Johnson/Ellis	Arbor Day	90 trees for Arbor Day Recognition
M.	Assist the Goshen County Commissioners and Planning Commission with sub-division reviews within LFLCD district.	Johnson & Borton	On-Going	Provide District Input in accordance with Statues and policies

OBJECTIVE II: IMPROVE THE QUALITY OF GROUND AND SURFACE WATERS WITHIN THE BOUNDARIES OF THE LINGLE-FORT LARAMIE CONSERVATION DISTRICT.

<u>ACTION:</u>	<u>TEAM LEADER</u>	<u>DATE</u>	<u>GOAL</u>	
A.	Gather information from NRCS and Wyoming Water	LFLCD Board &	FY 2012	Gather information

	Development Commission and Watershed Districts within LFLCD about storing water in existing dams during runoff and flood years.	Borton & Schwartz		by end of December 2012
B.				
C.	Encourage the proper use of fertilizers and pesticides in both Urban and Rural areas for Water Quality protection.	Phipps & Employees	On-Going	Educational Articles Workshops & Public Meetings
D.	Provide information to landowners on the proper procedures of closing wells.	Supervisors & Employees	On-Going	Provide Video & technical support to landowners
E.	Sponsor a Water Monitoring Day with Lingle Middle School 7 th graders in conjunction with the National Water Day.	Supervisors & Employees	October 2012	1 Day of Monitoring on North Platte River or Laramie River
F.	Assist landowners within LFLCD to understand the importance of good management practices on their operation to keep a high Water Quality Standard.	Supervisors & Employees	On-Going	Articles, Workshops One on One
G.	Host a Solar Panel and Submersible Pump demo on existing system within LFLCD.	McDowell & Nichol & Borton	Summer 2012	1 Field Demonstration Tour Day

OBJECTIVE III: REDUCE THE SEVERITY OF BOTH WIND AND WATER EROSION ON IRRIGATED AND DRYLAND CROPLANDS AND RANGELANDS.

<u>ACTION:</u>	<u>TEAM LEADER</u>	<u>DATE</u>	<u>GOAL</u>
A. Promote the tree and shrub sale program, living snow fences, livestock shelterbelt/farmstead windbreaks with the other two Goshen County Conservation Districts.	Johnson , Technician Borton & Ellis	On-Going	Contact 50 landowner

B.	Provide stewardship materials and information to local churches, schools, organizations and groups during the national stewardship week.	Pugsley & Phipps Ellis	April 2012	2 Churches 2 Schools 2 Businesses
C.	Encourage SAREC to maintain the Wildlife Habitat established plot that LFLCD provided assistance with on seedling trees for nesting enclosures.	Supervisors & Employees	On-Going	1 Establishment maintained
D.	Promote the use of FSA/NRCS/EQIP/WHIP/AFO/CAFO/AMA Funds for the establishment of windbreaks/shelterbelts, Promote continuous CRP and WRP.	Supervisors & Employees	On-Going	Assist Landowners with plantings planned in their contracts
E.	Provide cost-share to eligible landowners within LFLCD on the installation of farmstead/feedlot windbreaks.	Supervisors & Employees	On-Going	10 Landowners within LFLCD
F.	Attend countywide Tree Program Meeting to review program criteria, guidelines and cost-share rates on an annual basis.	Supervisors & Employees	August 2012	1 Meeting

OBJECTIVE IV: ESTABLISH AND MAINTAIN A CONSERVATION ETHIC FOR THE RESIDENTS OF THE DISTRICT AND PROVIDE LEADERSHIP THAT WILL AFFORD THEM THE OPPORTUNITY TO GAIN AN APPRECIATION FOR AGRICULTURE AND THE IMPORTANCE OF NATURAL RESOURCES.

<u>ACTION:</u>	<u>TEAM LEADER</u>	<u>DATE</u>	<u>GOAL</u>
A. Publish and distribute Annual Plan & Report of District of projects and upcoming and past projects.	Supervisors & Employees	December 2011	1 Plan 1 Report distributed WDA-WACD-NRCS-RC&D County Commissioners &

B.	Provide training materials to school teachers on the importance of natural resources and the virtues of agriculture as a viable and honorable economic activity.	Phipps, Nichol & Employees	On-Going	Stewardship & Educational Material & Ag Expo
C.	Provide assistance or tools from Ag In Classroom Chest of Information to teachers at the Lingle school who are involved with outdoor classroom programs.	Supervisors & Employees	Fall 2011 or Spring 2012	1 Outdoor classroom tour
D.	The District Board will review various memorandums (MOU's) annually, assist with employee reviews annually, Co-host and participate in board training and education, provide training for employees, carry out board responsibilities by coming to meetings prepared, completing assignments, attend area and state meetings and conventions, and working with other groups and submitting comments on vital issues concerning Conservation Districts.	Supervisors & Employees	On-Going	1 MOU Review, 3 Employee Reviews Trainings as requested 12 Board Meetings Area & State Meetings
<u>ACTION:</u>				
<u>TEAM LEADER</u>				
<u>DATE</u>				
<u>GOAL</u>				
E.	Work with landowners on AFO/CAFO and other water quality issues of concern with NRSC & other agencies.	Supervisors & Employees	On-Going	Workshops - Articles Newsletter's on Website
F.	Be involved in the employee evaluations with a quorum from LFLCD in conjunction with NPVCD and SGCD.	Phipps and at least 2 Other Supervisors	April 2012	1 Employee Review Meeting
G.	Submit minutes to WACD, WDA and Area II Directors each month.	Ellis/Borton	On-Going	12+ board meeting minutes

H.	Continue to Support the wind power energy within the LFLCD by assisting landowners who are interested in Wind Energy.	Supervisors & Employees	On-Going	Letters of Support & Technical support
I.	Continue to have a voice on the Local Work Group Assisting with the ranking sheets and the cost share percentages on irrigation, range, wildlife and wetland projects.	Phipps & Borton	As Needed	2 to 3 Meetings per year
J.	The LFLCD Chairman will continue to be the contact person for the board on a day to day basis for the District Manager.	Phipps & Borton	Weekly	As Needed on issues that affect the LFLCD
K.	Be a sponsor of the Harmony Heights Wind Association South of Fort Laramie on the London Flats.	District Board	On-Going	Sponsor Wind Energy and have input on the rules of the wind association.

OBJECTIVE V: ASSIST YOUTH IN ACQUIRING THE KNOWLEDGE AND SKILLS TO MAKE INFORMED DECISIONS THAT CONTRIBUTE TO THE SUSTAINABILITY OF THE NATURAL RESOURCE BASE.

<u>ACTION:</u>	<u>TEAM LEADER</u>	<u>DATE</u>	<u>GOAL</u>
A. Provide information to the schools within LFLCD on the Ag in the Classroom Tool Chest being available to Teachers for classroom projects.	Phipps, Borton & Ellis	On-Going	Meet with School administration to showcase our material
B. Conduct a water monitoring outdoor classroom day in Conjunction with the Clean Water Day with Lingle 7 th graders on the North Platte River.	Supervisors & Employees	Sept./Oct 2012	1 Day on North Platte River or Laramie River

C.	Sponsor individuals to attend Conservation camps & Judging's sponsored by WACD, WDA, WYRED and other conservation agencies.	Supervisors	On-Going	As Requested by youth or educators
D.	Assist the Goshen County Cattlewomen with the Ag Expo with 4 th graders county wide.	Phipps & Ellis & Nichols	Sept , 2012	Provide educational program on natural resources.
E.	Work with landowners – realtors – and youth groups in understanding the importance of conserving our Natural Resources within LFLCD. (Ex: publications and Ag in the classroom tool chest information and other educational brochures.)	Supervisors & Employee	On-Going	Provide Backyards to Barnyards and Living on a few acres
F.	Provide assistance and support in cooperation with UW Extension, FSA and NRCS on issues such as droughts, insect infestations, diseases, and other conditions that affect the stability of our natural resources. (ex: cut worm, grasshoppers, pine beetles, etc.)	Supervisors & Employees	On-Going	As Requested by landowners and or other agencies

FY 11/12 BUDGET LINGLE-FORT LARAMIE CONSERVATION DISTRICT

REVENUES:

State Appropriation	\$8823.52
Auto Fees	\$3000.00
Tree Sales	\$1500.00
Reimbursements	\$1000.00
Interest Income	\$100.00
Estimated Cash on Hand	\$15000.00
Hladky Snowfence Carryover Funds	\$ 339.24
WDA Water Monitoring Funds	\$4300.00
Estimated Cash on Hand	\$24938.00
MILL LEVY REQUESTED	\$21883.24

TOTAL

\$65884.00

EXPENDITURES:

Administration

\$25600.00

Operations

\$23034.00

Indirect Costs

\$10250.00

Capital Outlay

\$ 7000.00

TOTAL

\$65884.00

Prepared in compliance with the Uniform Municipal Procedures Act Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies to Non-municipalities.

THE NATURAL RESOURCES CONSERVATION SERVICE (NRCS) TAKES OWNERSHIP IN LINGLE-FORT LARAMIE CONSERVATION DISTRICT'S (LFLCD) ANNUAL PLAN OF WORK AND WILL ASSIST IN THE IMPLEMENTATION OF IT.